

F/A

M.P. Madhukar
Assistant Director
Incharge, IC
Tel: +11-26742832

File No: ICSSR-JSPS/JS-1/2017-IC

31.03.2017

The Registrar
University of Delhi
North Campus
Delhi-110007

Sanction Letter

Subject: Joint seminar under ICSSR (India)--JSPS (Japan) Joint Research Programme in the field of Social Sciences.

Dear Sir,

This is regarding the acceptance of the ICSSR for the research work of Prof. Meenakshi Thapan on proposal for the joint seminar entitled "**Aspects of Religion and Everyday Life in Contemporary South Asia with special reference to India and Japan**" jointly submitted with Prof. Akiko Kunihiro, Waseda University, Tokyo, Japan under the ICSSR (India) - JSPS (Japan) Bilateral Programme.

I am happy to convey the approval of the ICSSR in connection with joint seminar of Prof. Meenakshi Thapan as mentioned above. As per provisions of funding, the ICSSR will provide funding of **Rs.6,54,000** towards travel expenses and related costs, maintenance including accommodation for Japanese Visitors and research/other expenses etc, as per the budget submitted by Prof. Meenakshi Thapan. The JSPS will provide funding for the Yen costs as per their rules, which includes local hospitality including accommodation and domestic travel/transport, etc for the Indian scholars visiting Japan.

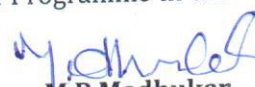
The approved budget of **Rs. 6,54,000** will be released to **University of Delhi, Delhi** in two installments:

- a. The first installment of **Rs. 5,80,000** will be released on receipt of a grant-in-aid bill duly signed by the competent authority (Copy enclosed).
- b. The second installment of **Rs 74,000** will be released after the completion of the seminar and on receipt of a **final report/proceedings** of the seminar along with audited head-wise **statement of account** and **utilization certificate (GFR-19A)** for the entire expenditure incurred from the total approved grant duly forwarded by the competent authority (Copy enclosed).

The other terms and conditions of the joint seminar would be as follows:


- I. This joint seminar will be affiliated to the **University of Delhi, Delhi**.
- II. ICSSR will release the funds to the affiliating organization on receipt of the enclosed grant-in-aid bill duly signed by its competent authority.
- III. The expenses on airfare, visa charges, travel insurance etc are chargeable as per actual expenditure.

- IV. Joint Seminars scheduled will be held at University of Delhi, Delhi and at Waseda University, Tokyo. Costs associated with holding the seminar will be covered by the hosting side.
- V. The lead collaborator in association with the host institution must undertake to make all the necessary practical and administrative arrangements for the seminar.
- VI. In addition, by supporting the application the host research centre or group makes a commitment to work towards research collaboration with the visiting scholar(s) and the partner institution.
- VII. The affiliating institute will maintain accounts of expenditure and forward audited statement of accounts to the ICSSR and refund the unspent balance, if any, on completion of the seminar.
- VIII. The Indian Lead Collaborator will draw grant from the affiliating institution as and when required as per the requirements in accordance with the budgetary provisions.
- IX. The Indian Lead Collaborator shall have full discretion to spend the funds as per approved budget heads and amount of the budget to carry out the visits as per the approved seminar.
- X. The Lead Collaborator of India will be fully responsible to interact with his joint seminar partner in Japan and ensure his/her concurrence before the seminar.
- XI. The ICSSR reserves the right to change/alter the norms/guidelines to facilitate the Seminar work and funding.
- XII. The grant does not cover any expenditure incurred in the Japan.
- XIII. The activities under this programme will also be governed by the terms covered in the 'Joint Call For Research Proposal 2017'.
- XIV. After completion of the Seminar, the lead collaborator is required to submit the final report of the seminar within three months of the completion of the seminar. The final report should mention the output (such as working papers that should lead to publications). Publications should mention the possible policy applications of the results of the research. The Publications should also mention the Indo-JSPS (Bilateral Programme) Joint Research Programme in the Social Sciences as source of funding.


M.P. Madhukar
For Member-Secretary

Copy to:

- ✓ 1. Finance Branch, ICSSR: The expenditure involved will be debited to the Budget Head Accounts- (J) International Collaborations (ICSSR-JSPS Bilateral programme)
2. **Prof. Meenakshi Thapan**
Department of Sociology
Delhi School of Economics (DSE)
University of Delhi, North Campus
Delhi - 110 007
3. Record File


M.P. Madhukar
For Member-Secretary

ICSSR Sanctioned Budget

S No	Types of Expenses	Rupees Costs by ICSSR
1.	International Travel and related costs (airfare, visas, travel insurance etc)	4,84,000
2.	Internal/Domestic travel costs	50,000
3.	Maintenance including accommodation for Japanese Visitors	70,000
4.	Research Costs (Consumables and other minor research expenses during the seminar)	40,000
5.	Other costs (Contingency/Misc. Costs)	10,000
	TOTAL	6, 54, 000


M.P. Madhukar

Research Council
University Of Delhi



Prof. Malashri Lal, Chairperson, (Chairperson)
Prof. Ajay Kumar, Member, Dean Research (PS&MS)
Prof. Pami Dua, Member, Dean Research (H&SS)
Prof. M. M. Chaturvedi, Member, Dean Research (LS)
Dr. Deepika Bhaskar, Dy. Dean Research

RC/2015/9677

October 15, 2015

Prof. Meenakshi Thapan
Department of *Sociology*
University of Delhi
Delhi-110007

Subject: Research & Development grant 2015-16.

Dear Sir/Madam,

You have been sanctioned the following grant under the Research & Development scheme 2015-16 of the University of Delhi.

The budget heads under which the grant has been sanctioned are as follows:

Budget Heads	Amount (in Rs.)
Travel/Field Work	80,000
Contingency	30,000
Total	1,10,000
Total in Words	Rupees One lakh ten thousand only

Kindly note the following:

- The guidelines issued at the time of application and additional guidelines attached have to be strictly followed.
- The sanctioned amount can be used only under the approved budget-heads.
- The grant is sanctioned for a period of one year starting from 15.10.2015.
- A quality publication must be reported along with a copy of the same by the end of the year along with the final report for any further consideration for the grant for next year.
- The support received from the University as R&D grant must be acknowledged in the publication from the research undertaken in the scheme.

The Utilization Certificate along with a final report in the form of a research paper must reach the office of the Research Council by October 30, 2016.

With best wishes for productive research.

Yours sincerely,

Prof. Malashri Lal



Revathy Vishwanath
Assistant Director
RPS Division In-charge
E-Mail: rpsicssr@gmail.com,
Tel-011-26742351

भारतीय सामाजिक विज्ञान अनुसंधान परिषद्

(मानव संसाधन विकास मंत्रालय)

पोस्ट बॉक्स - 10528, अरुना आसफ अली मार्ग,

नई दिल्ली - 110 067

INDIAN COUNCIL OF SOCIAL SCIENCE RESEARCH

(Ministry of Human Resource Development)

Post Box No. 10528, Aruna Asaf Ali Marg,

New Delhi - 110 067

EPABX : 26741849-51 Fax : 91-11-26741836

E-mail : info@icssr.org Website : www.icssr.org

File No.: RESPRO/¹⁴SC-26/2012-13/ICSSR/RPS.

Dated: 23-12-2014

Dear Professor Dasgupta,

This has reference to your letter dated 1-12-2014 requesting us to extend the duration of the project for a period of six months up to 30th September 2015 to submit the final report pertaining to the Research Project Sponsored entitled "The Exclusion of Muslim Outcaste in West Bengal" sanctioned to you.

We have considered your request and we may allow you to submit the project report by **30th September 2015**. The extension is granted subject to the condition that there shall be no change in the approved budget and no request for further extension beyond the approval period will be entertained.

With regards,

Yours sincerely,

(Revathy Vishwanath)

Professor Abhijit Dasgupta
Department of Sociology
Delhi School of Economics
University of Delhi
Delhi-110 007

Copy to: The Registrar
University of Delhi
Delhi-110 007

UNIVERSITY OF DELHI



DEPARTMENT OF SOCIOLOGY

Delhi School of Economics, Delhi -110007

Telephone: 27667858, 27667725 Extn. 1557 & 1558, Fax. 91-11-27667858

Abhijit Dasgupta
Professor and Head

20 August 2014

Dr. A. Rehman
Director
ICSSR
JNU Institutional Area
New Delhi 110 067

Sub: Progress Report for the release of Second Installment of the grant

Dear Dr. Rehman,

Please refer to my letter of 12 March 2014. I am enclosing herewith the following documents duly forwarded by Delhi University for the release of the second installment of the grant:

1. Progress Report in the prescribed proforma,
2. Statement of expenditure,
3. Minutes of the Advisory Committee meeting (SENT)
4. A detailed report on progress of research work,
5. Utilization certificate,
6. Grant-in-aid bill

Please note the balance amount will be utilized soon once the Project Fellows submit claim for the HRA as far Delhi University rules. I shall be grateful if you could kindly release the second installment of the grant.

With regards,


(Prof. Abhijit Dasgupta)

INDIAN COUNCIL OF SOCIAL SCIENCE RESEARCH

(Progress Report)

1. Title of the Research Project: The Exclusion of Muslim Outcastes in West Bengal: The State-centric Discourse and the Emerging Issues.

2. Period of the Report: From : April 2013 To: July 2014

3. Progress Report of the Work Done on the Project: *(Please prepare a detailed and self-contained note (not less than 1000 words) of the work done on the project during the period under review and enclose it with this report.)*

4. Personnel at Work During the Period:

No	Designation	Full Name	Pay p.m.	Amount Approved in the Sanction Order	Total Amount Paid (During 1 st Instalment)	Period for which employed and period	Balance of Approved Amount Left
1.	Project Fellow	Mr. Prama Mukhopadhyay	Rs. 8,000.00	Rs. 3,75,000.00	Rs. 24,000.00	July to September 2013 (3 Months), Ad-hoc	Rs. 1,78,130.00
					Rs. 61,935.00	9 th December 2013 to July 2014 (7 Months and 23 Days only), Temporary	
2.	Project Fellow	Miss Sweta Chakraborty	Rs. 8,000.00		Rs. 61,935.00	9 th December 2013 to July 2014 (7 Months and 23 Days only), Temporary	
3.	Project Fellow	Mr. Santanu Panda	Rs. 8,000.00		Rs. 24,000.00	July to September 2013 (3 Months), Ad-hoc	
4.	Part Time Assistant (Editorial Assistance)	Ms. Sohini Ghosh	Rs. 100.00 (Per Pages only)		Rs. 20,000.00	"Muslim Outcastes in West Bengal". (200 Pages only) Date- 28/06/14 and 26/07/14	
5.	Part Time Assistant	Mr. Putul Borah	Rs. 5,000.00		Rs. 5,000.00	July 2014 (1 Month only)	
			Total Amount Spent = Rs. 1,96,870.00			Balance = Rs. 1,78,130.00	

Statement of Expenditure (1st Year)

(w.e.f. 01-04-2013 to 31-07.2014)

S. No.	Expenditure Head	Percentage Allocation to the Total Budget of the Study	Amount Received	Expenses Incurred	Balance
1.	Full time research Staff/Part time Assistance/ Hiring Charges @	7,50,000	3,75,000	1,96,870	1,78,130
2.	Field work cost Travel/ Logistics/ Boarding / Source Materials/Software/ Data Base etc.	5,62,500	2,81,250	2,73,143	8,107
3.	Contingency	75,000	37,500	31,684	5816
4.	Institutional Overheads	1,12,500	56,250	56,250	Nil
Total		15,00000	7,50,000	5,57,947	1,92,053

6. Certified that the expenditure of the scheme has been incurred in accordance with the budget approved by the Indian Council of Social Science Research, New Delhi.

a) Total amount sanctioned for the project : 15,00000.00

b) Amount received from the Council as at the beginning of the period under review: 7,50,000.00

c) Amount received from the Council during/ for the period under review: 6,00000.00

d) Total amount received from the Council (b + c) at the end of the period under review: 13,50,000.00

7. Anticipated Expenses for one year (40% of the remaining amount)

S. No.	Item	Anticipated expenditure during the next period of one year (From _____ To _____)
1	Project Fellow	Rs. 3,00000.00
2	Conveyance	Rs. 2,25,000.00
3	Stationary	Rs.
4	Contingency	Rs. 30,000.00
5	Institutional Overhead	Rs. 45,000.00
		Total: Rs. 6,00000.00

8. Amount now asked for from the Council:

Rs. 6,00000.00

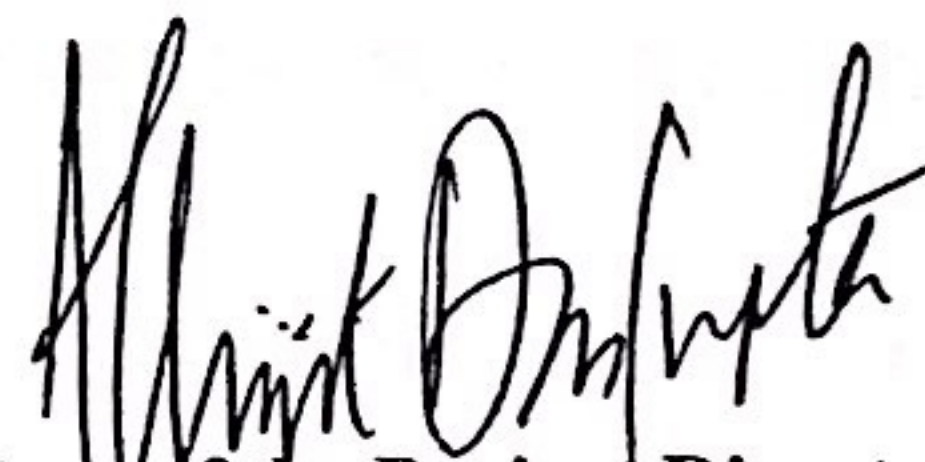
Certified that no change has been made in the Project as approved by the Council

प्रतिहस्ताक्षर
Counter Signature



वित्त अधिकारी
Finance Officer
दिल्ली विश्वविद्यालय
University of Delhi

Counter Signature of the Administrative
Head of the Institution/University



Signature of the Project Director
PROF ABHIJIT DASGUPTA
Principal Investigator
The Exclusion of Muslim Outcastes
in West Bengal
The State-Centric Discourse
and Emerging Issues
ICSSR Project
University of Delhi
Delhi - 110 007

UTILIZATION CERTIFICATE

This is to certify that we received an amount of Rs. 7,50,000.00 only towards the 1st instalment of ICSSR Sponsored Research Project entitled, "The Exclusion of Muslim Outcastes in West Bengal: The State-centric Discourse and the Emerging Issues", vide their reference no. F. NO. RESPRO/14/ICSSR/2012-13/RPS dated 25.04.2013 for a period of 24 months and carry forward grant of Rs. Nil for 1st instalment. We have spent Rs. 5,57,947.00 (Five Lakh Fifty Seven Thousand Nine Hundred Forty Seven only) during the period from April 2013 to July 2014. The unspent grant of Rs. 1,92,053.00 may be carry forwarded for next instalment.

प्रतिहस्ताक्षर
Counter Signature

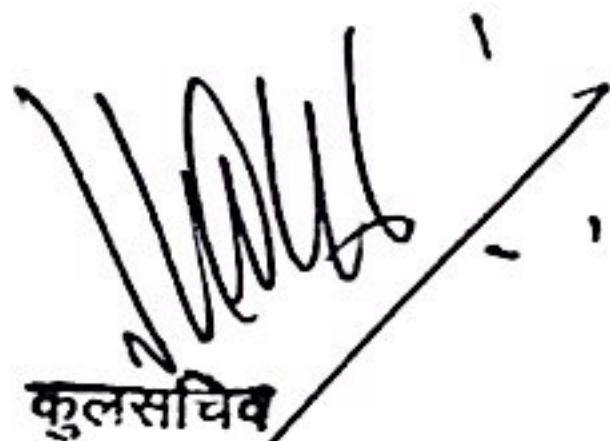
वित्त अधिकारी
Finance Officer
Counter Signature
University of Delhi
दिल्ली-110007 / Delhi-110007
23/8/14

(Prof. Abhijit Dasgupta)
PROF. ABHIJIT DASGUPTA
Principal Investigator
The Exclusion of Muslim Outcastes
in West Bengal
The State-Centric Discourse
and Emerging Issues
ICSSR Project
University of Delhi
Delhi - 110 007

INDIAN COUNCIL OF SOCIAL SCIENCE RESEARCH

Grant-in -Aid Bill

Received a sum of Rs. ~~600000~~ by Cheque/demand draft No. _____ dated _____ in favour of the The Registrar, University of Delhi, Delhi drawn on Canara Bank, New Delhi being the grant-in-aid of the project entitled "The Exclusion of Muslim Outcastes in West Bengal: The State-centric Discourse and the Emerging Issues" towards the 2nd instalment of the total grant-in-aid of Rs. 15,00000.00 (Fifteen Lakh only) sanctioned vide letter No. F. No. RESPRO/14/ICSSR/2012-13/RPS dated 25/04/2013 of the Indian Council of Social Science Research, New Delhi.



कुलसचिव
Registrar

दिल्ली विश्वविद्यालय
University of Delhi
दिल्ली-110007 / Delhi-110007


PROF. ABHINAV KUMAR
Principal Investigator

The Exclusion of Muslim Outcastes in West Bengal.
The State-Centric Discourse and Emerging Issues
ICSSR Project
University of Delhi

- a) Certified that the institution accepts all the terms and conditions governing the above grant and that it lends itself to abide by these.
- b) Certified that the institution/Organization was/ has not been sanctioned any grant-in-aid for the same purpose by any other source of the Central Government during the period to which the grant relates.
- c) It should be countersigned by the Administrative Head of the Institution/University.


Signature of the Head

(Affiliation Institute/University)
Designation with Seal
University of Delhi
Delhi-110007

Research and Development Grant 2015-16

PROJECT COMPLETION REPORT

(Typed Times New Roman 12, Single Space, Not more than five pages)

1. Title of the project:

Affirmative Action and the Muslim Community in Eastern India

2. Project Investigator (Name, Department, Email, Phone No.)

Prof. Abhijit Dasgupta, Department of Sociology
Delhi School of Economics
University of Delhi
Delhi 110 007
India

Phone: 2766 6497. Mobile: 9711452428

E-mail: Dasgupta90@hotmail.com

3. Department and Broad Area of Research

Sociology

Minority Studies

4. Objectives as stated in the project proposal:

The findings of the Sachar Committee Report (2006) on the backwardness of the Muslim community in the state of West Bengal, Bihar, Orissa and Assam raised several questions regarding affirmative action programme pursued by the

Indian state.. The Left Front which came to power in the state of west Bengal in 1977 and ruled for 33 years at a stretch had failed to fulfill promises made to the Muslim community. This is true of other eastern Indian states too. One of the chief findings of the Report was that the Muslims were disproportionately represented in public services and in primary and higher education. The Committee noted:

The study will examine at length the affirmative action policy and the Muslim community in eastern Indian states.

5. Deviation made from original objectives if any, while implementing the project and reasons thereof

NO

6. Methodologies

A large number of published and unpublished official reports will be consulted for the work.

Intensive fieldwork would be carried out in two districts in eastern Indian states where percentage of the Muslim community is quite high..

Information will be gathered from the National Library, the state and national archives, the Asiatic Society of Bengal, *Sahitya Parishad* library, Kolkata.

Some Muslim clerics, intellectuals, and political activists in the state have been interviewed.

7. Salient Research Achievements

Parts of the report out of this grant have been included in the following book:

Abhijit Dasgupta (2016)

Displacement and Exile: the State-Refugee Relations in India,

Delhi: Oxford University Press.

8. List of Research publications where R&D grant has been acknowledged (in APA Format with copies attached)

Abhijit Dasgupta (2016)

Displacement and Exile: the State-Refugee Relations in India,
Delhi: Oxford University Press

9. Papers published in conference proceedings(in APA Format with copies attached)

No

10. Papers presented in Conferences (in APA Format with copies attached)

No

11. Books published (in APA Format with copies attached)

Abhijit Dasgupta (2016)

Displacement and Exile: the State-Refugee Relations in India,
Delhi: Oxford University Press

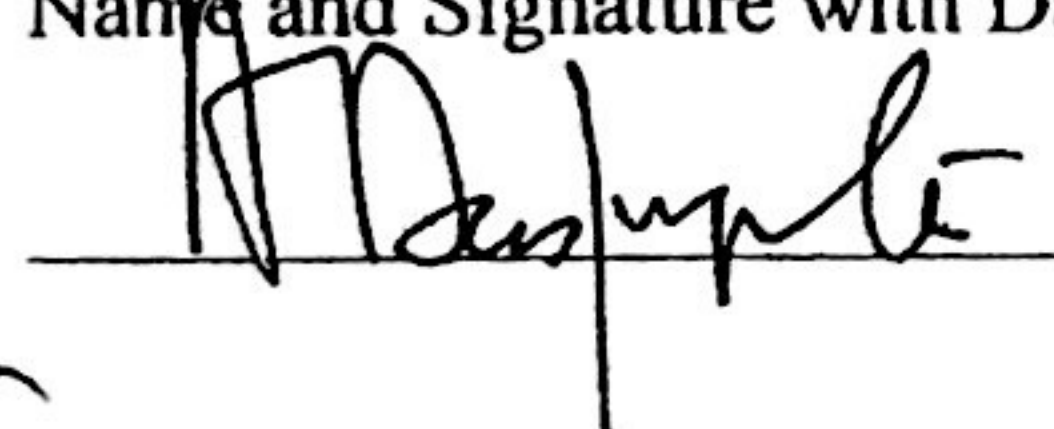
12. Any other significant outcomes

No

13. Financial Details

No	Budget Head	Funds Sanctioned	Expenditure	Balance
1.	Software/Consumables	nil		
2.	Equipment	40,000	35,704	4,296
3.	Reading Material			
4.	Contingency	20,000	19,827	173
5.	Travel /Field Work	50,000	41,550	8,450
6.	Others, if any			
	Total	1,00,000	-	12,919

Name and Signature with Date

 (Project Investigator)

(Prof. ARJIT DASGUPTA)



University Of Delhi

Delhi – 110007

Research Council

Prof. Malashri Lal, Chairperson

Prof. Ajay Kumar, Member

Prof. Girishwar Misra, Member

Prof. M. M. Chaturvedi, Member

Dean (R)/R&D/2012/1392
September 20, 2012

Dr. Anuja Agarwal
Department of Sociology
University of Delhi
Delhi-110007

Subject: Scheme to strengthen R & D Doctoral Research Programme by providing funds to University Faculty.

Dear Dr. Agarwal,

The Hon'ble Vice-Chancellor is pleased to sanction you a research grant of Rs. 40,000/- under the above mentioned scheme. You are requested to utilize the funds as per the norms given on the website of Delhi University. Open the link to "Research". Please note that the funds need to be spent latest by 15th March, 2013 and the bills need to be sent to the Finance Branch latest by 31st March, 2013. The following budget is sanctioned:

1.	Travel for research related work	-	15,000/-
2.	Contingency	-	20,000/-
3.	Stationary and Photocopy	-	3,000/-
4.	Miscellaneous	-	2,000/-

A report of 3000 words on the research conducted is required by Research Council by 31st March, 2013 for approving the bills.

It is in our best interest, if we can adhere to the above mentioned dates. The next round of funding would only be considered after Research Council Office receives utilization certificate of these funds and the report.

Looking forward to your cooperation.

With best wishes for productive research.

Thanking you,

Yours sincerely,


(Malashri Lal)
Chairperson

Research Council
University Of Delhi



Prof. Malashri Lal, Chairperson, (Chairperson)
Prof. Ajay Kumar, Member, Dean Research (PS&MS)
Prof. Pami Dua, Member, Dean Research (H&SS)
Prof. M. M. Chaturvedi, Member, Dean Research (LS)
Dr. Deepika Bhaskar, Dy. Dean Research

RC/2015/9677

October 15, 2015

Dr. Anuja Agrawal
Department of Sociology
University of Delhi
Delhi-110007

Subject: Research & Development grant 2015-16.

Dear Sir/Madam,

You have been sanctioned the following grant under the Research & Development scheme 2015-16 of the University of Delhi.

The budget heads under which the grant has been sanctioned are as follows:

Budget Heads	Amount (In Rs.)
Travel/Field Work	20,000
Contingency	20,000
Research Material	20,000
Total	60,000
Total in Words	Rupees Sixty thousand only

Kindly note the following:

- The guidelines issued at the time of application and additional guidelines attached have to be strictly followed.
- The sanctioned amount can be used only under the approved budget-heads.
- The grant is sanctioned for a period of one year starting from 15.10.2015.
- A quality publication must be reported along with a copy of the same by the end of the year along with the final report for any further consideration for the grant for next year.
- The support received from the University as R&D grant must be acknowledged in the publication from the research undertaken in the scheme.

The Utilization Certificate along with a final report in the form of a research paper must reach the office of the Research Council by October 30, 2016.

With best wishes for productive research.

Yours sincerely,

Prof. Malashri Lal

INDIA FOUNDATION FOR THE ARTS



I F A

November 2, 2015

Ms Roma Chatterji
Department of Sociology
Delhi School of Economics
Delhi - 110 007
Email: roma.Chatterji0@gmail.com
Phone: 2766858

Subject: Grant Number- 2015-G-0-024

Dear Ms Chatterji,

I am delighted to inform you that the India Foundation for the Arts (IFA) has approved a grant of Rs 2,08,000/- (Rupees Two Lakh and Eight Thousand only) with you as the 'Grantee' for the Grant Number mentioned in the Subject line of this letter.

This grant supports you to examine the ways in which modern forms of storytelling such as animation and the graphic novel and their traditional counterparts in the folk and tribal arts, are turning to each other for new modes of expressions, subjects, and audiences to expand their practices. The research will focus on the works of the Chitrakar community of Medinipur, West Bengal and the Pradhan Gondhs of Madhya Pradesh; and also study recent collaborations between graphic novelists and folk artists. The outcome of this project will be a monograph. Documentation of the paintings, translations of Gondhi stories in Hindi and a monograph will be submitted as deliverables to IFA.

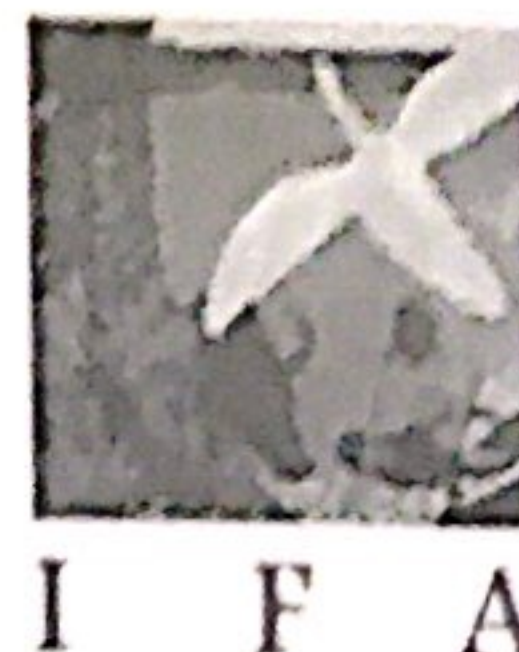
This grant is being made in response to your proposal submitted under IFA's Arts Research Programme and your letter of request dated October 25, 2015. Grant funds will be available over a period of one year and six months beginning from November 15, 2015 and ending on May 15, 2017.

Approved Budget:

Travel and living costs	Rs 1,10,000
Consumables and material costs	95,000
Accountant's fee	3,000
Total	Rs 2,08,000

(Amount in words: Two Lakh and Eight thousand only)

This letter outlines the terms and conditions of accepting this grant from IFA. Please read all the terms and conditions carefully before signing.



After we receive the following, IFA will release the first installment of the grant:

- A signed copy of this letter
- A payment request from the Grantee for the first installment of the project

GRANT TERMS AND CONDITIONS

A. Financial

1. Grant funds must be used specifically for the designated purpose(s) in fulfillment of the objectives outlined in the project proposal.
2. The total commitment of IFA is limited to the amount approved in this letter. Any expenses incurred on the project beyond the approved limit will be the Grantee's personal responsibility.
3. The grant funds must be used specifically in accordance with the attached budget categories. In case you anticipate a change in the provisions made in the approved budget categories by 20 per cent or Rs 50,000/-, whichever is less, a prior written approval must be sought from IFA at least one month before the end of the grant term.
4. A grant modification will also need to be approved if it is found necessary to introduce a new budget category (or categories) for legitimate grant-related expenditure. The Grantee is requested to seek an approval for a grant modification request before using funds to cover costs that cannot be accounted for under approved budget categories.
5. Any funds committed for the purposes of the grant but not expended within the term of the grant, will be returned to IFA with interest earned if any.
6. Grant funds will be released in three periodic installments of 50%, 40% and 10% respectively. Subsequent installments will only be released after the satisfactory submission of requisite reports on time as mentioned in *Section B on Reporting* in this letter. The final installment of 10% will be released after three weeks of submission of satisfactory final reports on time and delivery and depositing of grant materials as outlined on Page 1 of this letter, along with the duly signed undertaking as per the format in *Annexure III: Undertaking*.
7. IFA reserves the right to call for copies of vouchers and receipts pertaining to the grant for verification any time during the term of the grant.



I F A

8. If the Grantee has sought, received or will seek funding from any other sources for this project and for the same purposes as mentioned in the proposal submitted to IFA, the Grantee needs a written approval from IFA to do so. Co-funders will not be entitled to any rights or license terms that impinge on the license terms of IFA as mentioned in *Section G* of this letter.

B. Reporting

1. The Grantee needs to submit two sets of signed reports to IFA – the Interim Reports at the end of the first installment of the grant and the Final Reports within 45 days after the end of the grant period. Each set of reports will consist of a Narrative Report and a Financial Report.
2. The Interim Narrative Report should describe the progress of the grant activities towards achieving the goals and objectives of the project as mentioned in the proposal, reflections on the process and challenges and hurdles faced during the reporting period.
3. The Interim Financial Report should be as per the format in *Annexure I: Interim Financial Report*. This report should reflect the actual expenditure under the various approved budget categories and does not need to be audited.
4. Only if the Interim Narrative and Financial Reports are satisfactory, the request for second installment will be considered. From the time we receive a request for the second installment, it will take IFA a minimum of two weeks to release the grant installment.
5. The Final Narrative Report should be comprehensive in describing and assessing all the activities undertaken during the entire grant period. It should be a self-evaluative document, covering shortcomings, accomplishments and innovations, responses to specific constraints or problems, and lessons learnt.
6. The Final Financial Report should be as per the format in *Annexure II: Final Financial Report*. It should have all records of expenditures like bills, vouchers and documents attached and be certified by a practicing Chartered Accountant confirming that the funds have been utilised for the purpose for which the grant was made.
7. The Grantee is required to send IFA soft copies as well as signed hard copies in duplicate of all reports.
8. It is essential for the Grantee to keep copies of all reports and supporting financial and accounting documents that have been submitted to IFA for at least four years



I F A

after the end of the grant term. IFA reserves its right to conduct or cause to be conducted an audit of your books of accounts in respect of the grant.

9. In case of failure to comply with the above mentioned reporting conditions, the Grantee will be required to return to IFA all funds disbursed with interest earned if any. Failure to comply with grant reporting conditions and undertakings will make the Grantee ineligible for applying to IFA in the future.

C. Monitoring and Evaluation

1. IFA will monitor grant progress as needed through site visits and examination of relevant records by its officers or consultants. IFA may also engage external evaluators to evaluate grant accomplishments from time to time.

D. Extension

1. IFA does not encourage the Grantee to seek extensions of the term of their grant. However, in rare circumstances beyond their control, the Grantee may request a one-time extension of half of the grant term or six months, whichever is lesser.
2. The request will be given consideration only if it is made two months prior to the end of the grant period.

E. Equipment

1. All equipment purchased using grant funds will be treated as the property of IFA and, at the time of submitting the Final Reports, it will be returned to IFA in good working condition.
2. In case the capital equipment is lost, the grantee shall reimburse the cost of replacing it, and in case it is damaged, the grantee shall reimburse the cost of repairing it.

F. Copyright

1. Copyright on materials resulting from the grant remains with the authors of such materials unless expressly transferred in writing to IFA.

G. Licence Terms



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1. IFA will have the licence to use the process materials and outcomes deposited with IFA as deliverables of the grant for specific purposes that will include but not be exclusive of broadcasting, displaying, publicising, reproducing and archiving in a publicly accessible platform for non-commercial purposes.

H. Deliverables to IFA

1. All deliverables as mentioned on Page 1 of this letter will be deposited with IFA at the time of submission of the Final Reports.
2. Failure to deposit this material will result in forfeiture of the 10% of the grant amount and will make the Grantee ineligible for applying to IFA in the future.
3. After the end of the grant period, IFA may request the Grantee to present their project at mutually agreed upon Grant Showcases (a maximum of three) that IFA puts together so that the wider public gets to know the work of IFA's Grantees. While all costs will be taken care of by IFA, there will be no honorarium for the Grantee.

I. Acknowledgements

1. All activities, process materials and final outcomes of the grant supported by IFA, including but not exclusive to exhibitions, screenings, stage productions, films, videos, audio tapes, publications, archives, websites etc, in private or public domain must carry acknowledgment of IFA's support as indicated by IFA in writing. This would include a line framed by, and the IFA logo provided by IFA.
2. The acknowledgement of IFA should continue every time it is showcased, presented, published or exhibited if its making has been partly or fully supported by IFA, within and beyond the grant term; and even after if it is acquired through commercial transactions by other organisations or individuals.
3. In some cases, IFA may also require acknowledgment of specific donor contributions, if any, that have enabled IFA to make this grant.

J. Permissions

1. The Grantee shall be solely responsible for any permission for use of material or documentation of any kind, required to be obtained from government/agencies/local communities/ other artists and whosoever it may concern, in furtherance of project work.



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2. This permission shall include and extend to IFA's License Terms as indicated in *Section G* of this letter.
3. The Grantee shall indemnify IFA for any breach of contract between the Grantee and the abovementioned bodies in the event of any dispute.

K. Public Access of Grant Materials

1. IFA encourages the Grantees to deposit the various process documents and outcomes from the grant to archives, libraries and bodies that facilitate public access to such work.

L. Termination of Grant

1. IFA reserves the right to terminate a grant at any time during the grant period, suspend all grant payments and recover the grant funds with interest earned if any, in any of the following situations:
 - a. If IFA comes to the conclusion that grant funds are - not being used for the purposes intended; or diverted / misapplied to the prejudice of the fulfillment of the objectives as stated in the proposal; or not fully and properly accounted for;
 - b. If there is delinquency in reporting to IFA in the manner and time or reports are not satisfactory, as mentioned in the *Section B* of this letter.
 - c. If the progress of the grant has been stalled due to reasons within the grantee's control.
2. If IFA concludes that it is impossible to implement grant activities for reasons beyond the Grantee's control inspite of their best intensions, IFA reserves the right to terminate the grant and take a considered decision on what amount of grant funds should be refunded.

M. Indemnity Clause

- IFA shall not be responsible for any loss or prejudice to yourself or any third person in consequence of any act or omission of or by the IFA, its Trustees, Executive Director or staff in connection with the grant being hereby made to the Grantee including any premature termination of the grant and the Grantee agrees to indemnify and hold harmless each of the IFA, its Trustees, Executive Director and staff in respect of any claim for such loss or prejudice.



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If this letter with the Grant Terms and Conditions correctly set forth your understanding of the terms of this grant, please indicate your agreement by countersigning the attached copy of this letter and return it to IFA with a request for the first installment for your project.

On behalf of IFA, I extend my best wishes for the success of this important endeavour.

Warm regards,

Arundhati Ghosh
Executive Director
India Foundation for the Arts

Accepted and agreed

Name: Roma Chatterjee

Signature: Roma Chatterjee

Date: 5.10.2015

Annexure I: Interim Financial Report

Annexure II: Final Financial Report

Annexure III: Undertaking



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Annexure 1

Sample Interim Financial Report

Interim financial report submitted by Mr Sivaramakrishnan in the case of a one year grant of Rs 5,00,000/- made to him.

2014-G-0-001
Grant Number

Grantee: Mr Sivaramakrishnan

Financial statement for the year ending June 30, 2014:

(in rupees)

Description	Approved Budget	Amount expended from 01/01/14 to 30/06/14
Honorarium	2,00,000	1,00,000
Travel	1,30,000	40,000
Administration, communications and supplies	70,000	42,000
Equipment rentals	50,000	30,000
Workshops	50,000	27,000
Total	5,00,000	2,39,000

Approved grant amount:

Rs 5,00,000

Approved grant term: One year beginning January 1, 2014

Funds released by IFA : 2,50,000

[50% of the Grant Amount]

Amount expended 2,39,000

Balance with the grantee 11,000

Balance due from IFA:

(a) 40% of the Grant Amount 2,00,000

(b) 10% of the Grant Amount 50,000

[Falls due only after submission of final reports and deposit of deliverables as specified specified in the GNL.]

Signature



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Annexure 2**Sample Final Financial Report**

Final financial report submitted by Mr Sivaramakrishnan in the case of a one-year grant of Rs 5,00,000/- made to him.

2014-G-0-001

Grant Number

Grantee: Mr Sivaramakrishnan

Financial statement for the year ending December 31, 2014:

(in rupees)

Description	Approved Budget	Amount expended from 01/01/14 to 30/06/14	Amount expended from 01/07/14 to 31/12/14	Total expended funds
Honorarium	2,00,000	1,00,000	1,00,000	2,00,000
Travel	1,30,000	40,000	90,000	1,32,000
Administration, communications & supplies	70,000	42,000	28,000	70,000
Equipment rentals	50,000	30,000	20,000	50,000
Workshops	50,000	27,000	23,000	52,000
Total	5,00,000	2,39,000	2,61,000	5,04,000

Approved grant amount:

Rs 5,00,000

Approved grant term: One year beginning January 1, 2014

Total funds released by IFA: 1st installment (50%) 2,50,000
 2nd installment (40%) 2,50,000

4,50,000

Interest earned on the grant funds during the term 5,000
 Total 4,55,000

Interest income of Rs 4,000/- has been utilised under the budget categories 'Travel' and 'Workshops'.

Unutilised interest income of Rs 1,000 is being refunded to IFA.

10% of the grant amount will be released by IFA only after submission of satisfactory final report and deposit of deliverables, as specified in the Grant Notification Letter.

Chartered Accountant
Signature

Grantee
Signature



I F A

Annexure 3

Undertaking

I hereby confirm that I have submitted the final narrative report, certified financial report as per the format, and deposited the deliverables as specified in the Grant Notification Letter.

I hereby request India Foundation for the Arts to release the balance 10% of the Grant Amount.

**Grantee
Signature**

DAY 1

- 1) 10 AM to 10:15 AM: Executive Director welcomes and addresses everyone
- 2) 10:15 AM to 12:15 PM: Programmes and Reporting Session (including separate sessions with Programme staff and MSD, MSD GNL and Reporting)
- 3) 12:15 PM to 1:00 PM: Outreach Session (Communications and grant showcases)
- 4) 1:00 PM to 1:30 PM: Fundraising Session
- 5) 1:30 PM to 2:30 PM: Lunch
- 6) 2:30 PM to 6:30 PM-7 PM: Grantee presentations
- 7) 7pm - Dinner

DAY 2

- 1) 10 AM to 1 PM: Grantee presentations
- 2) 1 PM to 2 PM: Lunch

Each grantee will have 10 minutes to present his/her project in a ppt format.

For those who are flying in from different cities, pick-ups have been arranged from the airport to the hotel/venue. Please keep your boarding passes with you once.

New financial guidelines make it mandatory for organisations to provide the boarding passes to the auditors. I know it sounds very annoying, but there is no escape for us. Therefore, requesting you to please keep your boarding passes with you and give it to me once you arrive here.

Please feel free to reach out to me on 9880300118, or my colleague Pramila, marked in this mail, on 9449026823 should you require any help. The contact number of the taxi drivers will be forwarded to you soon.

--

Regards,

Tanveer Ajsi

Programme Executive: Arts Research

India Foundation for the Arts

'Apurva' Ground Floor, No 259, 4th Cross, Raj Mahal Vilas IIInd Stage, IIInd Block, Bangalore - 560 094

Tel: 91-80-2341 4681 / 82 | Fax: 91-80-2341 4683

SIMPLE COLLABORATION AGREEMENT

The Research Council of Norway has awarded a grant for the implementation of the following R&D project *Indian cosmopolitan alternatives: Ritual intersection and the proscription of religious offense*, hereafter referred to as "the Project". A contract to this effect, has been signed between *the University of Bergen, Department of Social Anthropology*, hereafter referred to as "Project Owner", and the Research Council of Norway. A prerequisite for this funding award is the provision by *University of Delhi, Department of Sociology* of R&D-related resources to the Project.

University of Delhi, Department of Sociology – hereafter referred to as the "Partner"

is under obligation to the Project Owner to contribute to the Project as follows:

1 To place the following R&D-related personnel at the disposal of the Project:

Associate Professor Dr. Radhika Chopra

A PhD student who will be recruited from the partner institution for a period of three years.

The tasks to be carried out by this personnel in the Project are specified in Attachment 1, description of work

2 To carry out the following R&D-related activity:

As described in the description of work attached to this agreement.

3 Payment

The Project Owner shall disburse payment to the Partner specified as follow:

2014: 11 500 EURO

2015: 13 800 EURO

2016: 5 900 EURO

2017: 3 500 EURO

Disbursement to the partner will be done within April 15. each year.

The partner must upon receiving the periodic disbursement, deliver a finance report to the Project owner, reporting on the use of funds from the previous year. First year of reporting will be 2015. A final report will be submitted within one month after the ending date of the project.

To receive the periodic disbursement, the Partner must meet the established progress requirements for the Project as described in the description of work.

Together with the financial report the partner must send an invoice to the Project Owner on the agreed amount to be distributed to the partner (as specified above, point 3).

The invoice must be addressed to:

The University of Bergen
Central Account Payable
P.O. Box 7800
N - 5020 BERGEN
NORWAY

MARK INVOICE WITH REFERENCE NO: 153400

4 Implementation of the project

The Partner is under obligation to carry out all project activities in accordance with accepted research practice, and to comply with all applicable legislation and regulations, as well as all rules and guidelines of relevance to the implementation of the Project, including rules and guidelines relating to ethical considerations as well as recognised quality standards and norms.

The Partner has full responsibility for personnel and finances for internal staff associated with the Project. The Partner is also responsible for filing the required reports for all personal allocations, and bears master-servant liability for internal employees involved in the Project.

The Partner is responsible for providing guidance and following up the work of internal employees involved in the Project, and will cooperate closely with the Project Owner and any other Partners on details regarding the design, execution and follow-up of the collaborative effort.

The Partner is under obligation to ensure that the individuals carrying out project activities on its behalf respect the provisions set out in this agreement, and shall among other things draw up the agreements needed to safeguard the entitlement of said Partner to assume all rights to project results as well as rights to the utilisation of these results.

The Partner is required, in so far as possible, to ensure storage of peer-reviewed scientific articles based on research that is partially or wholly funded by the Research Council of Norway in appropriate, open-access digital archives, assuming that storage of this type does not conflict in any way with the author's academic and legal rights.

The Partner agrees that the Project Owner has the overall responsibility for ensuring that the requirements of the contract with the Research Council of Norway are met, and gives its consent that all rights to the research infrastructure purchased with project funds (or with funding from the Partner) and the project results shall accrue to the Project Owner. The Project Owner is under obligation to fulfil the various obligations to the Research Council of Norway set out in the General Terms and

Conditions for R&D Projects issued by the Research Council of Norway as specified in the contract between the Project Owner and the Research Council of Norway.

Radhika Chopra
Associate Professor
Dept of Sociology

J. Subramanian
Head of the Department
Department of Sociology
Delhi School of Economics
University of Delhi
Delhi-110007

Date/Place

Date/Place

AS
कलसवि
Registrar
Signature of Partner
(person empowered to undertake
commitments on behalf of the company/institution)

University of Bergen

Department of Social Anthropology



Dr Rachna Jain
Deputy Director(RPS)
Tel # 011-26716694

E-mail: rachnajain1955@gmail.com

Indian Council of Social Science Research
(Ministry of Human Resource Development)
JNU Institutional Area, Aruna Asaf Ali Marg
New Delhi - 110067
Website: www.icssr.org

SANCTION ORDER

F.No.: RESPRO/ST6/ICSSR/2012-13/RPS

Dated: 09.05.13

The Registrar
University of Delhi
Delhi-110067

Subject: Sanction of Sponsored Research Study to Dr. Aphum Kamei, Department of Sociology, University of Delhi, Delhi-110067 on the proposal entitled on "State, Ethnicity and Development: A Study of Ethnic, Assertions, Conflicts and Movements in North East India" to be conducted in 24 months with an financial outlay of Rs.15,00,000/-.

Dear Sir,

On the recommendations of Expert Committee, duly approved by the Competent Authority, the ICSSR has sanctioned a sponsored study as stated above.

2. The study, as proposed by the researchers, is to be located at and financially administered by your institution as per the guidelines of this award.

3. The ICSSR has sanctioned a grant-in-aid of **Rs. 15,00,000/- (Rupees Fifteen lakh only)** for the above sponsored research study and the grant will be released as follows:

First installment:	Rs. 07,50,000
Second installment:	Rs. 06,00,000
Final installment:	Rs. 01,50,000
	Rs. 15,00,000

4. Kindly send us the grant-in-aid bill (proforma enclosed) for the first installment duly filled in, stamped and signed by the Project Co-ordinator as well as by you, so that the same may be released at the earliest.